



## WEA Arts Infrastructure Grants Application Checklist

A complete application package will contain all the following:

- Application Checklist - completed, signed and dated
- Application Form - completed, signed and dated
- Applicant Statement (no more than 500 words - single-spaced, 12 point sans serif type - i.e.: Arial) Discuss the following:
  - Formal, conceptual and technical aspects of the applicant or project's practice including approach, methods and motivation;
  - Local, social, historical and/or cultural context of the work.Please provide 4 copies
- Statement of Intent (no more than 500 words - single-spaced, 12 point sans serif type - i.e.: Arial) Discuss the following:
  - How the grant money will be used to support the applicant's goals while maintaining the WEA Arts Infrastructure mandate (see Arts Infrastructure Grants Overview).Please provide 4 copies
- Images, Samples or Documentation of Recent Work (CD/DVD)
- Image or Works List - Please provide 4 copies
- Reference Letters  
Provide two signed, dated letters from qualified individuals who can attest to the applicant's work. Letters will address eligibility criteria. Enclose with the application package or send directly to:  
**Windsor Endowment for the Arts,**  
Grants Application Committee,  
P.O. Box 7024, Windsor, Ontario, N9C 3Y5.

Reference Letter #1      Written By: \_\_\_\_\_

sent directly or     enclosed

Reference Letter #2      Written By: \_\_\_\_\_

sent directly or     enclosed

Name of Applicant \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Date: \_\_\_\_\_