



Application Checklist

A complete application package will contain all the following:

- Application Checklist - completed, signed and dated
- Application Form - completed, signed and dated
- CV or Resume - no more than 3 pages - Please provide 4 copies
- Artist Statement (no more than 500 words - single-spaced, 12 point sans serif type - i.e.: Arial) Discuss the following:
 - Formal, conceptual and technical aspects of your current artistic practice, including approach, methods and motivations;
 - Local, social, historical and/or cultural context in your work.Please provide 4 copies
- Statement of Intent (no more than 500 words- single-spaced, 12 point sans serif type - i.e.: Arial) Discuss the following:
 - How the grant money will be used to support the applicant's goals while maintaining The Elizabeth Havelock Grant in the Arts mandate of benefit to the community, fostering excellence, diversity, vitality of the arts, or broadening public access to the arts in Windsor and its regions (see The Elizabeth Havelock Grants in the Arts Overview). Please provide 4 copies
- Images, Samples or Documentation of Recent Work (CD/DVD)
- Image or Works List - Please provide 4 copies
- Reference Letters - provide two signed, dated letters from qualified individuals who can attest to the artist's work. Letters will address eligibility criteria. Enclose with the application package or send directly to:

Windsor Endowment for the Arts,

Elizabeth Havelock in the Arts Grant Committee,
P.O. Box 7024, Windsor, Ontario, N9C 3Y5.

Reference Letter #1 Written By: _____

sent directly or enclosed

Reference Letter #2 Written By: _____

sent directly or enclosed

Name of Artist: _____

Artist Signature: _____

Date: _____